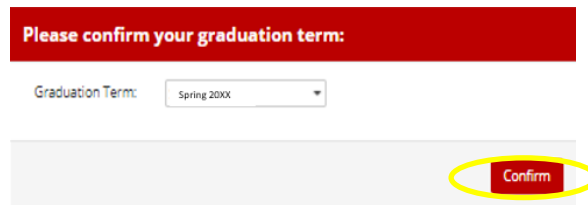


Question: How do I report my internship or post-graduation plans?

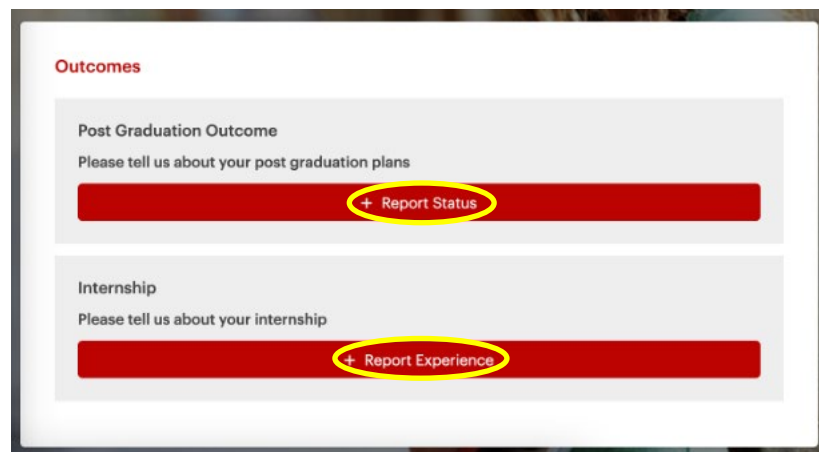
1. Login to Fisher Career Data Central by going to the following link and selecting BSBA Student Login for FCDC:
<https://fisher.osu.edu/careers-recruiting/students/fisher-career-data-central-fcdc>

1. Confirm your graduation term



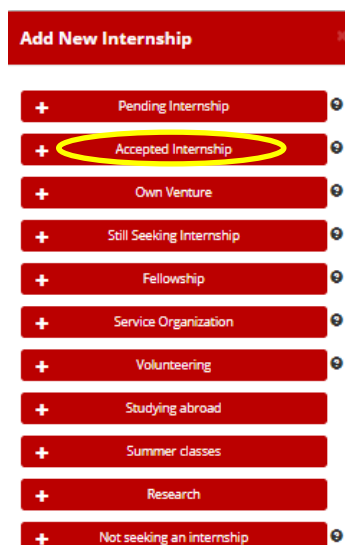
A red header bar contains the text "Please confirm your graduation term:". Below this, a label "Graduation Term:" is followed by a dropdown menu showing "Spring 20XX". At the bottom right, a red "Confirm" button is circled in yellow.

2. From the Fisher Career Data Central Homepage, click on either +Report Status (Post-graduation) or +Report Experience (Internship)



The "Outcomes" section contains two gray boxes. The first box, "Post Graduation Outcome", has the text "Please tell us about your post graduation plans" and a red button labeled "+ Report Status" circled in yellow. The second box, "Internship", has the text "Please tell us about your internship" and a red button labeled "+ Report Experience" circled in yellow.

3. To report an internship, Click on "Accepted Internship"



A red header bar reads "Add New Internship" with a close icon. Below is a list of red buttons, each with a plus icon and a dropdown arrow. The button "Accepted Internship" is circled in yellow. The other options are: Pending Internship, Own Venture, Still Seeking Internship, Fellowship, Service Organization, Volunteering, Studying abroad, Summer classes, Research, and Not seeking an internship.

4. Complete all fields and click “Submit”

Add an Internship - Offer Accepted

(*) indicates a required field.

Basics	Employer *	Job Title *
	<input type="text" value="Employer Name"/>	<input type="text" value="Job Title"/>
	Industry *	Job Function *
	<input type="text" value="-- Please select an Industry --"/>	<input type="text" value="-- Please select a Job Function --"/>

Location	Country *	City *
	<input type="text" value="Country"/>	<input type="text" value="City"/>

Example: Philadelphia - PA or London - England

When	Offer Received Date *	Offer Accepted Date *
	<input type="text" value="MM/DD/YYYY"/> <small>Format: (MM/DD/YYYY)</small>	<input type="text" value="MM/DD/YYYY"/> <small>Format: (MM/DD/YYYY)</small>
	Academic Term of Your Internship *	What year was this? *
	<input type="text" value="-- Please select a value --"/>	<input type="text" value="-- Please select a value --"/>

Compensation (USD)	Starting Compensation
	Base Salary *
	<input type="text" value="\$"/> <input type="text" value="per month"/>
	<input type="checkbox"/> Is Unpaid Internship

Other	Job Source *	<div>Please provide other pertinent information about your job </div> <div></div>
	<input type="text" value="-- Please select a Job Source --"/>	
	Rotational Program <input type="radio"/> Yes <input type="radio"/> No	
	Is this a full-time position? <input type="radio"/> Yes <input type="radio"/> No	
	Freelance position <input type="radio"/> Yes <input type="radio"/> No	
	Post-graduation internship <input type="radio"/> Yes <input type="radio"/> No	
	Did you receive course credit? <input type="radio"/> Yes <input type="radio"/> No	
	Did you have an internship, co-op, or academic major-related work experience? * <input type="radio"/> Yes <input type="radio"/> No	

5. Report your post-graduation plans in the same manner by selecting “Report Status” and the appropriate option from the list

***Please note - Your post-graduation outcome can be updated at a later date (e.g. if you select “Still Seeking Employment” and later accept a job offer)

Outcomes	Background	Admin	More ▾
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Post Graduation Outcome
+Admin: Add Rumor
+Admin: Unreported

Please tell us about your post graduation plans

Add Post-Grad Outcome

- +

Pending Job

?
- +

Accepted Job

?
- +

Own Venture

?
- +

Still Seeking Employment

?
- +

Still Seeking Education

?
- +

Continuing Education

?
- +

Fellowship

?
- +

Military Service

?
- +

Service Organization

?
- +

Volunteering

?
- +

Not seeking for other reasons

?